

**HURST GREEN NEIGHBOURHOOD PLAN
STEERING GROUP**

**MEETING #29 - MINUTES
20th April 2021 at 7.30pm**

Held in public via teleconference, due to coronavirus meeting restrictions

Attendees: Cllr. Andrew Brown [AB] (in the Chair), Bob Collins [BC], Cllr. Derek Johnson [DJ], Cllr. Graham Browne [GB], Ian Hirst [IH], Cllr. Steve Wright [SW], Tania McNab [TM], Duncan McNab [DM].

Apologies: Colleen Burt, Alison Eardley [AE].

District Cllr. M. Barnes [MB] and 2 members of the public were in attendance.

1. Welcome

Everyone was welcomed to the meeting. The Chair reminded attendees that in accordance with the Neighbourhood Plan Terms of Reference, that this meeting was a meeting held in public, and not a public meeting.

2. Update on Rother District Council's Housing and Economic Land Availability Assessment (HELAA) call for sites

The Chair reported that he had requested information from Rother District Council on sites within the parish that had been submitted to them as part of their call for sites process, that ran from October 2020 to December 2020, as part of their new Rother Local Plan development process.

Members noted that all but one site location (at Sweethayes Farm, London Road, Silver Hill, TN19 7PS), had also been submitted and considered as part of the Neighbourhood Plan site assessment process.

3. Update on the Strategic Environmental Assessment (SEA) / progress on options for reasonable housing alternatives for Hurst Green from AECOM

Members noted that following the recent submission of a potential housing scheme from the promoters of the HG 6 potential site, that AECOM have had to reassess their draft SEA assessment for Hurst Green.

It was noted by NPSG members that there were few options for housing sites in the parish that adjoin the development boundary, but that until the SEA assessment report from AECOM was received, there was nothing further that the Steering Group could do in relation to housing.

ACTION: AB to request a timescale from AECOM, on when they expect a draft of the SEA report to be distributed for NPSG members to review.

4. Update on master planning and design support work from AR Urbanism

The Chair reported that he had received an update from Aga Podgajna. AR Urbanism's timeline has been affected by covid related issues. They have been working through NPSG members feedback, and expect to issue updated versions of their reports during the week commencing 26th April 2021.

5. Update and feedback from Alison Eardley, Neighbourhood Planning consultant on NPSG members comments on the draft pre-submission neighbourhood plan

The Chair thanked members for providing their feedback on the neighbourhood plan draft, and remarked on the depth and breath of comments received.

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AE has reviewed all comments received to-date, and has added a column into the review tracker with feedback on members' comments.

ACTION: All members to review AE's comments in relation to their feedback, and if necessary to respond to AE.

ACTION: AE to update the draft neighbourhood plan text in response to the received comments from NPSG members by the next meeting.

- 6. Discussion on the next revision of the draft pre-submission neighbourhood plan, and allocation of tasks to NPSG members**
NPSG members discussed the actions that AE had asked the NPSG to complete. Owners for each requested action were agreed, these are documented in the actions list included with these minutes.
- 7. Items for the next agenda**
Updated draft of the pre-submission neighbourhood plan.
- 8. Date of next meeting**
The next planned meeting is Tuesday, 18th May 2021 at 7.30pm.

The meeting closed at 20.45.

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Actions:

#	Item	Action	Member
1	3	AB to request a timescale from AECOM, on when they expect a draft of the SEA report to be distributed for NPSG members to review.	Andrew Brown
2	5	All NPSG members to review AE's comments in relation to their feedback, and if necessary to respond within the tracker.	All NPSG Members
3	5	AE to update the draft neighbourhood plan text in response to the received comments from NPSG members by the next meeting.	Alison Eardley
4	6	AB to draft a section for page 8 – overview of the engagement to date on the plan, filling this in with dates, key milestones and main activities.	Andrew Brown
5	6	MB and GB to draft a 'pen portrait' of the parish for section 2 and send to AE.	Mary Barnes / Graham Browne
6	6	DM to review the draft of the pen portrait of the Parish for section 2 once drafted by MB/GB.	Duncan McNab
7	6	TM to review what evidence exists to justify including a dark skies policy and send to AE.	Tania McNab
8	6	AB to send TM a spreadsheet with some information that AE had supplied on dark skies policies.	Andrew Brown
9	6	AB to draft a green space template for the former community shop grounds and send to AE.	Andrew Brown
10	6	AB to draft a green space template for Cook's Field and send to AE.	Andrew Brown
11	6	IH to speak with two local residents (names identified) about drafting the green space template for the Hurst Green churchyard.	Ian Hurst
12	6	All NPSG members - to further consider any particularly special views within the parish that would warrant protecting, and to let AE know. It was understood that views must be visible from a public footpath / road, or other public place.	All NPSG Members
13	6	AB to provide AE a photograph of the view from the end of the footpath 'green alley' opposite the church over the lowland meadows as identified by AECOM, and send it to AE.	Andrew Brown

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14	6	TM/DM to provide AE a photograph of the best views of Iridge taken from the nearby footpath, along with a good description about why it needs to be safeguarded and draw an arc on a map to show the direction and the breadth of the view, and send to AE.	Tania McNab / Duncan McNab
15	6	GB/DJ to provide AE with the missing information about the formal name of the allotments, how many plots it has, whether there is a waiting list and if there is support for further allotment space, and send to AE.	Graham Browne / Derek Johnson
16	6	AB to discuss with AE the options for the infrastructure improvements and non-policy actions (sections 12 and 13).	Andrew Brown