

**HURST GREEN NEIGHBOURHOOD PLAN
STEERING GROUP**

**MEETING #30 - MINUTES
24th May 2021 at 7.30pm**

Held in public via teleconference due to coronavirus meeting restrictions

Attendees: Alison Eardley [AE], Cllr. Andrew Brown [AB] (in the Chair), Cllr. Derek Johnson [DJ], Duncan McNab [DM], Ian Hirst [IH], Cllr. Steve Wright [SW], Tania McNab [TM].

Apologies: Bob Collins, Colleen Burt, Cllr. Graham Browne.

1. Welcome

Everyone was welcomed to the meeting.

2. To receive updates on Rother District Council's Housing and Economic Land Availability Assessment (HELAA)

The Chair reported to members that the Parish Council had not received any further updates from Rother District Council on the HELAA, or their progress on the new Local Plan.

3. To discuss and agree the approach to any public comments received prior to regulation 14 consultation

Members discussed that any feedback received should be shared with the Parish Council, the advisors working on the neighbourhood plan and with NPSG members.

AGREEMENT: To promote and seek feedback on the plan as part of the planned consultation events, ahead of preceding to a Regulation 14 consultation.

4. To receive updates on the Strategic Environmental Assessment (SEA) options for reasonable housing alternatives for Hurst Green from AECOM

Members noted the SEA conclusions presented in the Options Appraisal report from AECOM, and reviewed the options A, B, C and D. Members reviewed what each of the potential housing sites might deliver in terms of the NP objectives.

AGREEMENT: To promote and seek views on the options appraisal's conclusions with the wider community as part of a planned event.

AGREEMENT: To seek views with the wider community as part of a planned event, that the NPSG could be minded to promote to the Parish Council that the Neighbourhood Plan goes with option A, because it has the lowest impact.

5. Discussion over the viability and format of a public event focusing on housing

Members discussed the importance of public consultation, and noted the extensive work that had already been undertaken, including the public meetings held before the pandemic, the surveys, articles in the village magazine, and the frequent updates to the website.

AGREEMENT: Members agreed that prior to the Regulation 14 consultation that there should be two separate consultation events held. The first around the plan as a whole, and a second on housing, where it was agreed to explain the process thus far, what has happened since the last public meeting, and to take the public through the options the group have been presented with by AECOM.

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AGREEMENT: *It was agreed that it was important that these events explained the limitations of a neighbourhood plan, in particular that we were not able to deliver a by-pass to the village.*

AGREEMENT: *Following guidance from the group's independent advisor, it was agreed that these events should be run as an online broadcast, inviting people to send feedback after the event, as well as, if possible, seeking to also use online polling during the event.*

- 6. To receive updates on Master planning and design support work from AR Urbanism**
AE reported to members that AR Urbanism had been working through the NPSG members and Parish Councillors feedback.

- 7. Update from Alison Eardley and discussion on the next revision of the draft pre-submission neighbourhood plan, and allocation of tasks to NPSG members**
The Chair thanked members for providing their feedback on the neighbourhood plan draft. AE asked for members to provide their feedback in relation to her comments. NPSG members discussed the actions that AE had asked the NPSG to complete.

ACTION: *All members to review AE's comments in relation to their feedback, and if necessary to respond to AE.*

ACTION: *AE to update the draft neighbourhood plan text in response to the received comments from NPSG members by the next meeting.*

ACTION: *NPSG members to note their individual actions.*

- 8. Items for the next agenda**
Updated draft of the pre-submission neighbourhood plan.

- 9. Date of next meeting**
The next planned meeting is Tuesday, 15th June 2021 at 7.30pm.

The meeting closed at 21.15.

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#	Item	Action	Member
1	5	AE to provide the NPSG with a proposal on the consultation events.	Alison Eardley
2	7	All NPSG members to review AE's comments in relation to their feedback, and if necessary to respond within the tracker.	All NPSG Members
3	7	AE to update the draft neighbourhood plan text in response to the received comments from NPSG members.	Alison Eardley
4	7	AB to draft a section for page 8 – overview of the engagement to date on the plan, filling this in with dates, key milestones and main activities.	Andrew Brown
5	7	MB and GB to draft a 'pen portrait' of the parish for section 2 and send to AE.	Mary Barnes / Graham Browne
6	7	DM to review the draft of the pen portrait of the Parish for section 2 once drafted by MB/GB.	Duncan McNab
7	7	TM to review what evidence exists to justify including a dark skies policy and send to AE.	Tania McNab
8	7	AB to draft a green space template for the former community shop grounds and send to AE.	Andrew Brown
9	7	AB to draft a green space template for Cook's Field and send to AE.	Andrew Brown
10	7	IH to speak with two local residents (names identified) about drafting the green space template for the Hurst Green churchyard.	Ian Hurst
11	7	AB to provide AE a photograph of the view from the end of the footpath 'green alley' opposite the church over the lowland meadows as identified by AECOM, and send it to AE.	Andrew Brown
12	7	TM/DM to provide AE a photograph of the best views of Iridge taken from the nearby footpath, along with a good description about why it needs to be safeguarded and draw an arc on a map to show the direction and the breadth of the view, and send it to AE.	Tania McNab / Duncan McNab
13	7	GB/DJ to provide AE with the missing information about the formal name of the allotments, how many plots it has, whether there is a waiting list and if there is support for further allotment space, and send to AE.	Graham Browne / Derek Johnson