

**HURST GREEN NEIGHBOURHOOD PLAN  
STEERING GROUP**

**MEETING #31 - MINUTES**

**20th July 2021 at 7.30pm**

**Attendees:** Cllr. Andrew Brown [AB] (in the Chair), Bob Collins [BC], Derek French [DF], Ian Hirst [IH], Cllr. Steve Wright [SW].

**Apologies:** Alison Eardley [AE], Colleen Burt [CB], Duncan McNab [DM], Cllr. Graham Browne [GB], Tania McNab [TM].

**1. Welcome**

Everyone was welcomed to the meeting.

**2. To receive updates on the master planning and design support work from AR Urbanism**

No update had been received from AR Urbanism, but NPSG members understood that they had been working through the members and Parish Councillors feedback.

**3. Update from Alison Eardley and discussion on the next revision of the draft pre-submission neighbourhood plan**

The Chair thanked members for continuing to provide their feedback on the neighbourhood plan draft.

NPSG members discussed the actions that AE had asked the NPSG to complete.

***ACTION: All members to review AE's comments in relation to their feedback, and if necessary to respond to AE.***

***ACTION: Depending on actions received, AE to update the draft neighbourhood plan text in response to the received comments from NPSG members by the next meeting.***

***ACTION: AB to send DF information received from Highways England previously.***

**4. Discussion on future public events**

Members discussed the importance of public consultation, and noted the extensive work that had already been undertaken, including the public meetings held before the pandemic, the various surveys, articles in the village magazine, and the updates to the website.

DF reported that he had attended the public exhibition by the site promoter of the HG6 site, and whilst attending, that he had heard residents praising the evolving neighbourhood plan.

***AGREEMENT: Members agreed that with the easing of the restrictions, that prior to the Regulation 14 consultation that a 1 day consultation exhibition should be held in the Village Hall on a Saturday during September 2021. It was agreed that the exhibition should cover the same areas as the previously agreed virtual events.***

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**5. Discussion and decision on applying for a Central Government Neighbourhood Plan grant to assist with costs in FY 2021 - 2022**

Members agreed to continue with the external support provided by Alison Eardley, BSc, AssocRTPI from Alison Eardley Consulting and Jim Boot, MSc, Freelance Community Planner Associate with Action for Communities in Rural Kent (ACRK), and to apply for a Locality grant. The Chair reported to members that the Parish Council had at its recent meeting, expressed their support and willingness to accept a grant for the FY 2021 - 2022 period.

***AGREEMENT: AB to arrange submission of the associated grant application.***

**6. Items for the next agenda**

- Updated draft of the pre-submission neighbourhood plan.
- Public exhibition.

**7. Date of next meeting**

The next planned meeting is Tuesday, 16th August 2021 at 7.30pm.

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<b>#</b>	<b>Item</b>	<b>Action</b>	<b>Member</b>
1	4	AE to provide the NPSG with a proposal on the consultation events.	Alison Eardley
2	3	All NPSG members to review AE's comments in relation to their feedback, and if necessary to respond within the tracker.	All NPSG Members
3	3	AE to update the draft neighbourhood plan text in response to the received comments from NPSG members.	Alison Eardley
4	3	AB to draft a section for page 8 – overview of the engagement to date on the plan, filling this in with dates, key milestones and main activities.	Andrew Brown
5	3	MB and GB to draft a 'pen portrait' of the parish for section 2 and send to AE.	Mary Barnes / Graham Browne
6	3	DM to review the draft of the pen portrait of the Parish for section 2 once drafted by MB/GB.	Duncan McNab
7	3	TM to review what evidence exists to justify including a dark skies policy and send it to AE.	Tania McNab
8	3	AB to draft a green space template for the former community shop grounds and send it to AE.	Andrew Brown
9	3	AB to draft a green space template for Cook's Field and send it to AE.	Andrew Brown
10	3	IH to speak with two local residents (names identified) about drafting the green space template for the Hurst Green churchyard.	Ian Hurst
11	3	AB to provide AE a photograph of the view from the end of the footpath 'green alley' opposite the church over the lowland meadows as identified by AECOM, and send it to AE.	Andrew Brown
12	3	TM/DM to provide AE a photograph of the best views of Iridge taken from the nearby footpath, along with a good description about why it needs to be safeguarded and draw an arc on a map to show the direction and the breadth of the view, and send it to AE.	Tania McNab / Duncan McNab
13	3	GB/DJ to provide AE with the missing information about the formal name of the allotments, how many plots it has, whether there is a waiting list and if there is support for further allotment space, and send to AE.	Graham Browne / Derek Johnson